Internship Position: Preferred Communities Internship
Organization Name: Refugee Services of Texas, Austin
Hours per Week: Minimum 16 hours
Length: Minimum 1 semester
Dates offered: Summer, fall and spring semester(s)
Compensation Type: No stipend, Mileage reimbursement available*

Agency Description: Guided by the principles of human compassion and dignity, Refugee Services of Texas welcomes refugees, immigrants, and other displaced people and supports them in integrating and thriving in their new communities.

Responsibilities include:
- Provides case management services to refugees and other displaced persons to include coordination medical services, orientation/client education, and
- Other basic needs enrollments within program requirements and time frames utilizing in-house services and referrals to external service providers within the community
- General administrative duties
- Coordinates the provision of interpretation and translation services to clients
- Researching community medical resources
- Accompanying clients to medical appointments
- Advocating for clients as needed
- Case management and supporting Case Managers with vulnerable populations
- Researching community resources
- Accompanying case managers to community meetings
- Advocating for clients as needed

Qualifications:
- Enjoy working as a team member as well as independently
- Openness to take on projects as they arise
- Willingness to speak to large groups of clients
- Must be able to dedicate at least 16 hours a week to the position
- Strong language skills or fluency in Pashto, Dari, Arabic, Kinyarwanda and/or Burmese preferred
As an intern with Refugee Services of Texas, you will gain incredible experience working with some of the most vulnerable population groups in Austin. You will also have the opportunity to work alongside a diverse staff within a growing organization. **All intern applicants must go through a background check before starting position.**

*This is an unpaid internship.* For consideration please submit a resume and cover letter with the subject line Preferred Communities Internship to austin@rstx.org